

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Heather Cramer

District Administrator

John Kiefer

Director Financial Services

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

Clint Bushey

Principal

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Margaret Bell

Principal

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, December 3, 2018

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, December 3, 2018, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Steve Weinheimer, member; Kris Roeseler, District Maintenance Coordinator; John Kiefer, Director of Financial Services; and Heather Cramer, District Administrator

New Business:

- Update Kris Roeseler—Maintenance projects and schedule—Mr. Roeseler reported that emergency lights have been checked and batteries replaced if needed. Interior doors at JHE are starting to have issues. The laminate is letting loose on some and others are having issues in the framing area. One door is being replaced after falling apart. The concession stand has been winterized. The new locks and keys are working well in both buildings.
- Kitchens Update Bids—5 bids were initially requested for shelving and new work surfaces for the HS kitchen, 3 bids were returned. The board will vote on the new shelving and work surfaces along with a new warmer for JHE at the December meeting. The new shelving will be for the storage area and bring it to code. The new work surfaces will also bring areas to the kitchen up to date with stainless worktops.
- JHE Flooring Bids—We received 2 bids for flooring at JHE. The board will vote on this project at the December meeting. The bid is for the two north hallways which are still carpeted.
- Unesco Update—Mrs. Cramer will be meeting with Unesco on December 17 at 9 am. They will be doing a board presentation during the January meeting on costing for repairs and maintenance at both buildings.
- Request from Village of Hustisford for funding of ATV for field maintenance—The Village of Hustisford contacted the school district to possibly do in 1/3's with them on the purchase of an ATV for field preparations. The committee has asked that Mrs. Cramer contact the Village to discuss this further.
- Ice Rink—The rink will be flooded on Wednesday, December 5. The rink is complete and will be ready for use soon. The rink was purchased through a grant from the Watertown Community Health Foundation.
- School Safety Plan and Information—Mrs. Cramer provided the committee with the school safety plan and the board will review the plan at the December meeting.